



## DELAWARE LEAGUE OF LOCAL GOVERNMENTS

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*President Samuel R. Cooper*

*Executive Director Carl F. Luft*

To: Members of the League  
From: Carl F. Luft, Executive Director  
Date: July 6, 2016  
Subject: Town/City Manager of the Year

A handwritten signature in black ink, appearing to read "Carl F. Luft".

It is that time of year to submit your nominations for the Town/City Manager of the Year for 2016. This is a long-standing award sponsored and administered by the Delaware League of Local Governments. Criteria for nominations for this award are based on the following:

- Proven leadership qualities and abilities.
- Successful completion of special projects in the municipality.
- Exemplary financial and funds management results.
- Innovative and creative measures taken to improve your town or city.
- Commitment and dedication to local government.
- Other pertinent attributes which have been valuable to your municipality.

Please submit your nominations to the Delaware League of Local Governments. P. O. Box 484, Dover, DE 19903-0484. Nominations must be received no later than Friday, August 19, 2016. This award will be presented at the annual League dinner meeting at the Duncan Center on Thursday, September 22<sup>nd</sup>.

Thank you.